



**OFFICE OF THE PRINCIPAL COMMISSIONER OF INCOME TAX**

Income Tax Office, Mogalrajpuram, Vijayawada

PHONE:0866-2478481 :: email: [vijayawada.pcit@incometax.gov.in](mailto:vijayawada.pcit@incometax.gov.in)

**F.No.AGH/PCIT/VJA/2019-20**

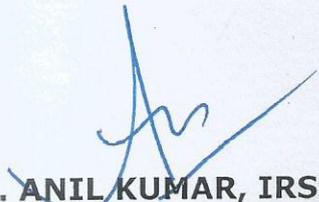
**Date: 05.03.2020**

**NOTICE INVITING TENDERS**

The Pr.Commissioner of Income Tax, Vijayawada invites tenders for executing repair works of Guest House, Water proofing, Ceiling repairs and other miscellaneous repairs etc. at Income Tax Guest House, C.R.Buildings, Vijayawada.

The last date of receipt of bids is 10.03.2020 (05:00 p.m.) and the bids will be opened on 10.03.2020 (05:30 p.m.).

The tender documents along with the instructions and terms & conditions are being sent to the selected suppliers calling for a limited tender. The selecte tenderers are advised to check the eligibility criteria thoroughly before applying for the Tender. The tenderer should submit the tender online to the mail id - [vijayawada.pcit@incometax.gov.in](mailto:vijayawada.pcit@incometax.gov.in) or manually in closed/sealed covers, before the undersigned. The online/manual bids can be submitted **upto 10.03.2020 till 05:00 p.m.** The decision upon the bids received shall be communicated to the bidders subsequently. This office reserves the right to amend/withdraw any of the terms and conditions in the Tender Document or to reject any or all tenders without giving any notice or assigning any reasons. The decision of the Local Purchase Committee, O/o Pr.Commissioner of Income Tax, Vijayawada in this regard shall be final and binding on all.

  
**(M. ANIL KUMAR, IRS)**  
**Pr.Commissioner of Income Tax,**  
**Vijayawada.**



**OFFICE OF THE PRINCIPAL COMMISSIONER OF INCOME TAX**

Income Tax Office, Mogalrajpuram, Vijayawada

PHONE:0866-2478481 :: email: [vijayawada.pcit@incometax.gov.in](mailto:vijayawada.pcit@incometax.gov.in)

**F.No.AGH/PCIT/VJA/2019-20**

**Date: 05.03.2020**

SUBJECT : REPAIR WORKS OF GUEST HOUSE, WATER PROOFING, CEILING REPAIRS AND OTHER MISCELLANEOUS REPAIRS AT INCOME TAX GUEST HOUSE, C.R.BUILDINGS, VIJAYAWADA.

**SECTION-1-BID SCHEDULE**

Issue of Tender	05.03.2020.
Last date of submission	10.03.2020 (05:00 p.m.)
Bids opening date	10.03.2020 (05:30 p.m.)

Earnest Money depost of Rs.10,000/- and Tender Fees of Rs.100/- by way of separate Demand Draft in favour of the Zonal Accounts Officer, CBDT, Hyderabad.

Estimated cost	Rs.4,00,000/- (Approximately)
Tender fees	Rs.100/-
Place of submission	May be submitted in the Camp office of Pr.Commissioner of Income Tax, Ground Floor, C.R.Buildings, Vijayawada.

**Section – 2 – Invitation of Bid**

The Pr.Commissioner of Income Tax, Vijayawada (hereinafter referred to as 'Department'), Camp Office, Ground Floor, C.R.Buildings, Vijayawada invites bids for repair works of Guest House, Water proofing, Ceiling repairs and other miscellaneous repairs etc. at Income Tax Guest House, C.R.Buildings, Vijayawada(hereinafter referred as building).

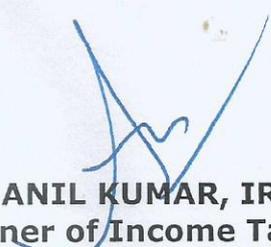
The Department intends to undertake the repair works of Guest House, Water proofing, Ceiling repairs and other miscellaneous repairs etc at Income Tax Guest House, C.R.Buildings, Vijayawada as per plan attached. The work will have to be done as per work schedule in consultation with the Department. This work will have to be completed within 15 days of the date of awarding the contract. For delay in completion of work, at the discretion of the Department, penalty of 1% of cost of work will be levied for the first one month or a part thereof. Penalty of 3% of cost of work will be levied for subsequent second month or part thereof. Thereafter, a steep penalty of 10% of cost of work will be levied for subsequent each month or a part thereof. As time is of essence, the bidder should be in sound financial condition to finish the work in the stipulated time.

**Section – 3 – Tender Document Issuing Letter**

LETTER ISSUING TENDER DOCUMENT FOR REPAIR WORKS OF GUEST HOUSE, WATER PROOFING, CEILING REPAIRS AND OTHER MISCELLANEOUS REPAIRS AT INCOME TAX GUEST HOUSE, C.R.BUILDINGS, VIJAYAWADA.

This tender document set for repair works of Guest House, Water proofing, Ceiling repairs and other miscellaneous repairs etc. at Income Tax Guest House, C.R.Buildings, Vijayawada containing one volume, totaling 1 to 3 pages in the Tender are issued.

Name of the Tenderer :  
Address of the Tenderer :  
The EMD for this set of Tenderer Document is : Rs.10,000/-  
The Tender Document is issued on : 05.03.2020.

  
**(M. ANIL KUMAR, IRS)**  
**Pr.Commissioner of Income Tax,**  
**Vijayawada.**

## **Section - 4 - LETTER SUBMITTING TENDER**

The Pr.Commissioner of Income Tax,  
Vijayawada Charge,  
Camp Office, C.R.Buildings,  
Vijayawada.

Sir,

Subject : With reference to the tender invited by you for the work.

1. I/We hereby offer to execute the work under contract at the respective rates mentioned in the schedule of quantities.
2. I/We have seen the site, understood the general conditions of contract, special conditions, additional conditions.
3. I/We agree to execute the work as per specifications, general conditions of contract, special conditions and additional conditions.
4. I/We deposit earnest money of Rs.10,000/- and tender fee of Rs.100/- by separate demand draft which shall not carry any interest. I/We do hereby agree that the sum shall be forfeited by the Authority in event our tender is accepted & If we fail to execute the contract when required to do so.
5. I/We understand that you are bound to accept the lowest or any other tender that you received.

Yours faithfully,

(Contractor)  
Signature of partner/prop. Of the firm  
In the presence of the witness.

## **Section – 5 – Bid Document**

1. Name of the Bidder/contractor
2. Address (with telephone no. and fax no.)
3. Authorized person with Designation  
(with Mobile no. & Email address)
4. Details of entity Registration VAT Registration  
(copies to be attached)
5. PAN/TAN/Service Tax  
(copies to be attached)
6. Details of average turnover
7. Quoted price total  
(both in words and figures)

<b><u>Name of work : Repair works of Guest House, Water Proofing, Ceiling Repairs and other Miscellaneous repairs At Income Tax Guest House, C.R.Buildings, Vijayawada.</u></b>		
<b>S.No.</b>	<b>Description of work</b>	<b>Amount</b>
1	Treatment of seepage by cleaning and applying two coats of SPR and White super coat and crack filling with micro concrete.	
2	Crack filling to the walls with admixture specified grade interior	
3	Application of smooth wall putty cement in cracks and application of primer.	
4	Emulsion paint on all interior walls.	
5	Fabrication supply and fixing of M S Stair case made out of 125 MM circular pipe and steps for necessary materials.	

Signature of Authorized signatory with date